



ERASMUS+

Proposal Template

**Administrative Forms (Part A)
Project Technical Description (Part B)**

Erasmus: Key action 1: Erasmus Charter for Higher Education

EACEA-03-2020 ECHE-FP-2020

Version 1.1
4 March 2020





ERASMUS+
PROPOSAL (PART B)

**Erasmus: Key action 1: Erasmus Charter
for Higher Education**

EACEA-03-2020 ECHE-FP-2020

IMPORTANT NOTICE


Applications must be submitted via the Funding & Tenders Portal Submission Service before the call deadline.


Applicants must use this template for their applications (designed to highlight important aspects and facilitate the assessment against the evaluation criteria).

Character and page limits:

- page limit **25** pages
- supporting documents can be provided as an annex and do not count towards the page limit
- minimum font size — Arial 8 points
- page size: A4
- margins (top, bottom, left and right): at least 15 mm (not including headers & footers).

Please abide by the formatting rules. They are not a target! Keep your text as concise as possible. Do not use hyperlinks to show information that is an essential part of your proposal.

 If you attempt to upload an application that exceeds the specified limit, you will receive an automatic warning asking you to shorten and re-upload your application. After you have submitted it, any excess pages will be made invisible and thus disregarded by the evaluators.

 **Please do NOT delete any instructions in the document. The overall page-limit has been raised to ensure equal treatment of all applicants.**

**CALL: EACEA-03-2020 — ERASMUS: KEY ACTION 1: ERASMUS CHARTER FOR
HIGHER EDUCATION EU GRANTS: PROPOSAL TEMPLATE (EACEA ERASMUS+ IBA):
V1.0 – 11-02-2020**

HISTORY OF CHANGES

VERSION	PUBLICATION DATE	CHANGE
1.0	11.02.2020	INITIAL VERSION
1.1	04.03.2020	CHANGES IN PAGE 10, 1ST BOX AFTER THE ERASMUS POLICY DECLARATION

COVER PAGE

Part B of the proposal must be filled out by the participants in WORD, assembled and uploaded as PDF in the Funding & Tenders Portal Submission System. The template to use is available there.

Note: *Please take due account of the objectives and Charter's principles to be awarded with the Charter under the call (see Call document). Pay particular attention to the award criteria; they explain how the proposal will be evaluated.*

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COMMITMENT TO THE ERASMUS CHARTER PRINCIPLES

Declaration

I, undersigned, declare that if my institution is awarded with an Erasmus Charter for Higher Education, my institution will undertake to:

- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Programme.
- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.
- Ensure full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.
- Ensure the quality of the mobility activities and of the cooperation projects throughout the application and implementation phases.
- Implement the priorities of the Programme:
 - By undertaking the necessary steps to implement digital mobility management in line with the technical standards of the European Student Card Initiative.
 - By promoting environmentally friendly practices in all activities related to the Programme.
 - By encouraging the participation of individuals with fewer opportunities in the Programme.
 - By promoting civic engagement and encouraging students and staff to get involved as active citizens before, during and after their participation in a mobility or project.

WHEN PARTICIPATING IN MOBILITY ACTIVITIES

Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.
- Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes. Ensure that students receive clear and transparent information on recognition and grade conversion procedures.
- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions. These agreements establish the respective

roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception, support and integration of mobile participants.

- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences.
- Ensure that student and staff mobility is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide active support to incoming mobile participants throughout the process of finding accommodation.
- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

During mobility

- Ensure equal academic treatment and the quality of services for incoming students.
- Promote measures that ensure the safety of outgoing and incoming mobile participants.
- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the programme and share their mobility experience.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility.
- Provide appropriate language support to incoming mobile participants.

After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate. They shall be transferred without delay into the student's records, shall be counted towards the student's degree without any additional work or assessment of the student and shall be traceable in the student's transcript of records and the Diploma Supplement.
- Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (the Diploma Supplement).
- Encourage and support mobile participants upon return to act as ambassadors of the

programme, promote the benefits of mobility and actively engage in building alumni communities.

- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement and in line with the institutional strategy.

WHEN PARTICIPATING IN EUROPEAN AND INTERNATIONAL COOPERATION PROJECTS

- Ensure that cooperation activities contribute towards the fulfilment of the institutional strategy.
- Promote the opportunities offered by the cooperation projects and provide relevant support to staff and students interested in participating in these activities throughout the application and implementation phase.
- Ensure that cooperation activities lead to sustainable outcomes and that their impact benefits all partners.
- Encourage peer-learning activities and exploit the results of the projects in a way that will maximise their impact on individuals, other participating institutions and the wider academic community.

FOR THE PURPOSES OF IMPLEMENTATION AND MONITORING

- Ensure that the long-term institutional strategy and its relevance to the objectives and priorities of the Programme are described in the Erasmus Policy Statement.
- Ensure that the principles of the Charter are well communicated and are applied by staff at all levels of the Institution.
- Make use of the “ECHE guidelines” and of the “ECHE self-assessment” to ensure the full implementation of the principles of this Charter.
- Regularly promote activities supported by the Programme, along with their results.
- Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website and on all other relevant channels.

On behalf of the Institution, I acknowledge that the implementation of the Charter will be monitored by the Erasmus National Agencies and that a violation of the above principles and commitments may lead to its withdrawal by the European Commission.

On behalf of the institution, I commit to publishing the Erasmus Policy Statement on the institution website.

Legal representative of the institution

Signature of the legal representative

In the following sections of the application form, you will need to explain how your institution will fulfil the ECHE principles if the Charter is awarded. You are encouraged to consult the [ECHE Guidelines](#) for support in completing this application.

Please note that your Erasmus+ National Agency will evaluate your Erasmus Policy Statement and your answers to the questions given in the application. The Erasmus+ National Agency reserves the right to request more information on your activities and propose supplementary measures, for the purposes of monitoring and implementing the Charter principles by your institution.

1. ERASMUS POLICY STATEMENT (EPS)

1.1 Erasmus activities included in your EPS

In this section, you need to tick the Erasmus activities covered by your Erasmus Policy Statement. Please select those activities that your HEI intends to implement during the entire duration of the Programme.

Erasmus Key Action 1 (KA1) - Learning mobility:

The mobility of higher education students and staff

Erasmus Key Action 2 (KA2) - Cooperation among organisations and institutions:

Partnerships for Cooperation and exchanges of practices

Partnerships for Excellence – European Universities

Partnerships for Excellence - Erasmus Mundus Joint Master Degrees

Partnerships for Innovation

Erasmus Key Action 3 (KA3):

Erasmus Key Action 3 (KA3) - Support to policy development and cooperation:

1.2 Erasmus Policy statement (EPS): your strategy

Your Erasmus Policy Statement should reflect how you intended to implement Erasmus after the award of the ECHE. Should you wish to add additional activities in the future, you will need to amend your Erasmus Policy Statement and inform your Erasmus National Agency.

What would you like to achieve by participating in the Erasmus Programme? How does your participation in the Erasmus Programme fit into your institutional internationalisation and modernisation strategy?

(Please reflect on the objectives of your participation. Please explain how you expect the participation in Erasmus to contribute towards modernising your institution, as well as on the

goal of building a European Education Area¹ and explain the policy objectives you intend to pursue).

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Los objetivos de la Escuela de Arte y Superior de Diseño de Corella (EASDi) se centran en ofrecer a estudiantes y profesores la posibilidad de participar en movibilidades dentro de empresas o centros educativos, permitiéndoles conocer entornos productivos relacionados con su perfil profesional.

La Escuela cuenta con un Plan de Internacionalización que describe la estrategia, los objetivos y los indicadores tanto para este curso como para los siguientes hasta 2027, demostrando su compromiso con las actividades internacionales solicitadas por estudiantes y docentes.

Nuestra escuela fomenta en todo momento el desarrollo de proyectos europeos, proporcionando la infraestructura y los recursos humanos necesarios para alcanzar los objetivos establecidos. Una de las prioridades fundamentales definidas en el Plan de Gestión de la Escuela es promover la movilidad y el intercambio de experiencias. Este objetivo se establece tanto para el personal administrativo como para los docentes; en el primer caso, el principal propósito es que los docentes y el personal reciban formación y luego transmitan lo aprendido a sus estudiantes. En el caso de los estudiantes, el objetivo es que participen en movibilidades de diferentes tipos (prácticas e intercambios formativos).

El Equipo Directivo de la escuela está activamente involucrado en la promoción de experiencias internacionales y siempre ha contribuido a la internacionalización de la escuela. La participación se fomenta entre estudiantes y personal mediante reuniones informativas, redes y protocolos de comunicación interna, que aseguran que todos los planes y proyectos sean conocidos y compartidos por la comunidad escolar. De esta manera, el personal es informado sobre la estructura y el desarrollo del proyecto de movilidad (plazos, requisitos, financiamiento, etc.) y se les anima y asesora en todo momento para desarrollar las acciones y participar en las actividades que sugiera la idea específica.

Además, la Escuela tiene el objetivo de participar en otros proyectos Erasmus + tanto VET como SCH con el objetivo de complementar la experiencia internacional. Asimismo, la Escuela de Arte y Superior de Diseño de Corella pertenece a los consorcios del Negociado de Internacionalización de la FP de Gobierno de Navarra para trabajar en proyectos VET y CARTES para llevar a cabo proyectos HED.

English

The objectives of the Corella School of Art and Higher Design (EASDi) focus on offering students and teachers the opportunity to participate in mobility programs within companies or educational institutions, allowing them to gain experience in productive environments related to their professional profile.

The school has an Internationalization Plan that outlines the strategy, goals, and indicators for both this academic year and the coming years up until 2027, demonstrating its commitment to international activities requested by students and faculty.

Our school continuously promotes the development of European projects, providing the necessary infrastructure and human resources to achieve the established goals. One of the key priorities defined in the School's Management Plan is to encourage mobility and the exchange of experiences. This goal applies to both administrative staff and teachers; for the former, the main purpose is for teachers and staff to receive training and then pass on what they have learned to their students. For students, the goal is to participate in various types of mobility programs (internships and educational exchanges).

The School's Leadership Team is actively involved in promoting international experiences and has always contributed to the school's internationalization. Participation is encouraged among students and staff through informational meetings, networks, and internal communication protocols, ensuring that all plans and projects are known and shared by the school community. In this way, the staff is informed about the structure and development of mobility projects (deadlines, requirements, funding, etc.) and are consistently encouraged and advised to undertake actions and participate in activities aligned with specific initiatives.

Additionally, the School aims to participate in other Erasmus+ projects, both VET and SCH, to complement the international experience. Likewise, the Corella School of Art and Higher Design is part of the Internationalization Office of Vocational Training in the Government of Navarra to work on VET projects, and is also part of the CARTES consortium to carry out HED projects.

We look for areas of interest that offer an appealing and suitable labour market for our training courses and higher design studies. Italy, France and Portugal, due to their cultural, linguistic and geographical proximity, are among the countries most applied by our teachers and staff.

¹ For more information on the priorities of the European Education Area, such as recognition, digital skills, common values and inclusive education, please consult the following website: https://ec.europa.eu/education/education-in-the-eu/european-education-area_en

Please reflect on the Erasmus actions you would like to take part in and explain how they will be implemented in practice at your institution. Please explain how your institution's participation in these actions will contribute to achieving the objectives of your institutional strategy.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Tal como se detalla en el Plan de Internacionalización del centro, la Escuela Superior de Artes de Corella propone una serie de actividades transnacionales en los siguientes ámbitos:

- Estancias de estudiantes en empresas para la realización de prácticas formativas complementarias a sus estudios de Artes Plásticas y Diseño (Formación Profesional Superior) con certificación Europass.

La Escuela Superior de Artes de Corella presenta características particulares en comparación con otros centros de Formación Superior. En nuestro caso, las prácticas en empresas que realizan los estudiantes son relativamente cortas, ya que la formación práctica predomina en su proceso de aprendizaje. Esto implica que los estudiantes no pueden realizar su Módulo de Estancias en Empresas (FCT) en otro país de la Unión Europea, dado que la duración es inferior al periodo obligatorio de 2 meses. Por esta razón, las estancias que el centro ofrece a sus estudiantes están orientadas exclusivamente a la realización de prácticas complementarias, las cuales se certifican con Europass Mobility.

- Estancias de profesores en empresas o centros de educación superior para conocer nuevos métodos, técnicas y sistemas desarrollados en otros países.
- Facilitar que estudiantes y profesores de otros países realicen sus prácticas en empresas y formación tanto en la Escuela de Arte como en empresas de Navarra.

English

As detailed in the Internationalization Plan of the institution, the Corella School of Higher Arts proposes a series of transnational activities in the following areas:

- Student placements in companies for complementary internships related to their studies in Plastic Arts and Design (Higher Vocational Education) with Europass certification.

The Corella School of Higher Arts has unique characteristics compared to other Higher Education institutions. In our case, the internships that students undertake in companies are relatively short, as practical training predominates in their learning process. This means that students cannot complete their Company Placement Module (FCT) in another European Union country, since the duration is shorter than the mandatory 2-month period. For this reason, the placements offered by the institution to its students are exclusively for complementary internships, which are certified with Europass Mobility.

- Teacher placements in companies or higher education institutions to learn about new methods, techniques, and systems developed in other countries.
- Facilitating internships for students and teachers from other countries both at the School of Art and in companies in Navarra.

What is the envisaged impact of your participation in the Erasmus+ Programme on your institution?

Please reflect on targets, as well as qualitative and quantitative indicators in monitoring this impact (such as mobility targets for student/staff mobility, quality of the implementation, support for participants on mobility, increased involvement in cooperation projects (under the KA2 action), sustainability/long-term impact of projects etc.) You are encouraged to offer an indicative timeline for achieving the targets related to the Erasmus+ actions.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Entre los objetivos que la Escuela de Arte de Corella tiene planificados, podemos destacar los siguientes:

1. Uno de los principales objetivos es que al menos dos estudiantes de los Ciclos Formativos de Arte realicen estancias Erasmus de tres meses en países de la Unión Europea.

2. Otro objetivo es que al menos un docente pueda viajar a Europa cada curso escolar para realizar estancias cortas y conocer las prácticas en otros Centros de Educación Superior.
3. También buscamos atender las solicitudes de centros europeos para que sus estudiantes y profesores conozcan la Escuela y realicen estancias en empresas del sector artístico en Navarra.
4. Un cuarto objetivo es colaborar con otros centros e instituciones que lo soliciten, trabajando en proyectos conjuntos.
5. Además, nos proponemos continuar colaborando con los Consorcios y participar en alguna movilidad cada año, fortaleciendo nuestra relación con ellos.
6. Finalmente, nuestro último objetivo es seguir involucrándonos en proyectos propios, tanto HED como VET, y realizar movilidades.

English

Among the objectives planned by the Corella School of Art, we can highlight the following:

1. One of the main objectives is for at least two students from the Art Vocational Training Programs to undertake three-month Erasmus placements in European Union countries.
2. Another objective is for at least one teacher to travel to Europe each academic year for short stays to learn about practices in other Higher Education Institutions.
3. We also aim to respond to requests from European institutions for their students and teachers to visit the school and complete placements in art sector companies in Navarra.
4. A fourth objective is to collaborate with other institutions that request it, working on joint projects.
5. Additionally, we aim to continue collaborating with the Consortia and participate in at least one mobility each year, strengthening our relationship with them.
6. Finally, our last objective is to remain involved in our own projects, both HED and VET, and carry out mobilities.

2. IMPLEMENTATION OF THE FUNDAMENTAL PRINCIPLES

2.1 Implementation of the new principles

Please explain the measures taken in your institution to respect the principles of non-discrimination, transparency and inclusion of students and staff. Describe how your institution ensures full and equitable access to participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.

La Escuela de Arte y Superior de Diseño de Corella tiene un firme compromiso con los principios fundamentales de la Carta Erasmus y la Carta ECHE (Erasmus Charter for Higher Education). Como centro público de enseñanza, dependiente del Gobierno de España, la Escuela asume la responsabilidad de promover una educación equitativa y accesible, garantizando que todos los procesos vinculados a la movilidad internacional cumplan con altos estándares de calidad.

- **Transparencia:** Uno de los pilares esenciales de la Escuela es la transparencia, lo que se traduce en asegurar que todos los estudiantes tengan acceso a la misma información y oportunidades. Los criterios de selección para las movilizaciones internacionales son claros y accesibles, de manera que cada estudiante conozca las condiciones y requisitos para participar en los programas de intercambio. De igual manera, se garantiza que el proceso sea justo y abierto, promoviendo la equidad en el acceso a las oportunidades internacionales sin importar el perfil del estudiante.
- **No discriminación:** La Escuela fomenta un ambiente de respeto e igualdad, en el que se promueven los valores de inclusión y diversidad. Se pone especial énfasis en evitar cualquier tipo de discriminación por razones de género, origen étnico, religión, discapacidad o situación socioeconómica. La Escuela está comprometida con garantizar que todos los estudiantes y el personal puedan beneficiarse de las mismas oportunidades, asegurando un entorno de aprendizaje en el que la diversidad sea un valor positivo.
- **Inclusión:** La Escuela de Arte y Superior de Diseño de Corella promueve activamente la inclusión de todos los estudiantes y profesores en su estrategia de internacionalización. Se habilitan mecanismos para que aquellos con diferentes necesidades, sean físicas, económicas o de cualquier otro tipo, tengan acceso a los programas de movilidad. Para ello, la Escuela trabaja en la eliminación de barreras, ofreciendo orientación personalizada, apoyos adicionales, y ajustando los programas a las circunstancias individuales, asegurando así que la movilidad internacional sea accesible para todos.
- **Apoyo a estudiantes con menos oportunidades:** Consciente de que muchos estudiantes pueden enfrentarse a dificultades económicas o personales que limiten su acceso a las oportunidades de movilidad internacional, la Escuela se compromete a facilitar soluciones. Uno de los objetivos prioritarios es proporcionar apoyo adicional a aquellos con menos recursos mediante la búsqueda activa de financiación complementaria a través de becas Erasmus+, ayudas locales y otros programas. De esta manera, la Escuela asegura que ningún estudiante quede excluido de las actividades transnacionales por motivos financieros. Además, se ofrece un acompañamiento personalizado para orientar a los estudiantes en la búsqueda y gestión de estas ayudas.
- **Calidad en la experiencia internacional:** La Escuela de Arte de Corella trabaja para garantizar que tanto estudiantes como profesores disfruten de experiencias internacionales enriquecedoras, que contribuyan a su desarrollo académico y profesional. Para ello, se colabora con una red de instituciones europeas de primer nivel, asegurando que las estancias de movilidad se adapten a los perfiles y necesidades específicas de cada participante. Asimismo, se evalúan de manera continua los resultados y se aplican mejoras para optimizar la experiencia de movilidad.

En definitiva, la Escuela de Arte y Superior de Diseño de Corella no solo se compromete con los principios de la Carta Erasmus y la ECHE, sino que trabaja activamente para crear un entorno donde la movilidad internacional sea accesible, equitativa e inclusiva para todos los miembros de su comunidad educativa.

English

The Corella School of Art and Design is firmly committed to the fundamental principles of the Erasmus Charter and the ECHE (Erasmus Charter for Higher Education). As a public educational institution under the Government of Spain, the School takes responsibility for promoting equitable and accessible education, ensuring that all processes related to international mobility meet high-quality standards.

- **Transparency:** One of the essential pillars of the school is transparency, which translates into ensuring that all students have access to the same information and opportunities. The selection criteria for international mobilities are clear and accessible, so that each student understands the conditions and requirements for participating in exchange programs. Likewise, it is guaranteed that the process is fair and open, promoting equity in access to international opportunities regardless of the student's profile.
- **Non-Discrimination:** The school fosters an environment of respect and equality, where the values of inclusion and diversity are promoted. Special emphasis is placed on avoiding any form of discrimination based on gender, ethnic origin, religion, disability, or socioeconomic status. The school is committed to ensuring that all students and staff can benefit from the same opportunities, ensuring a learning environment where diversity is a positive value.
- **Inclusion:** The Corella School of Art and Design actively promotes the inclusion of all students and teachers in its internationalization strategy. Mechanisms are put in place so that those with different needs—be they physical, economic, or otherwise—can access mobility programs. To this end, the school works to eliminate

barriers, offering personalized guidance, additional support, and adjusting programs to individual circumstances, thereby ensuring that international mobility is accessible to all.

- Support for Students with Fewer Opportunities: Recognizing that many students may face economic or personal difficulties that limit their access to international mobility opportunities, the school is committed to facilitating solutions. One of the priority objectives is to provide additional support to those with fewer resources by actively seeking complementary funding through Erasmus+ scholarships, local grants, and other programs. In this way, the school ensures that no student is excluded from transnational activities due to financial reasons. Moreover, personalized guidance is offered to help students search for and manage these aids.
- Quality in the International Experience: The Corella School of Art works to ensure that both students and teachers enjoy enriching international experiences that contribute to their academic and professional development. To this end, collaboration is established with a network of top European institutions, ensuring that mobility stays are tailored to the specific profiles and needs of each participant. Furthermore, results are continuously evaluated, and improvements are implemented to optimize the mobility experience.

In summary, the Corella School of Art and Design is not only committed to the principles of the Erasmus Charter and ECHE but is also actively working to create an environment where international mobility is accessible, equitable, and inclusive for all members of its educational community.

Please explain what measures your institution will put in place to implement the European Student Card Initiative, and promote the use of the programme's Erasmus+ mobile App to students. Please refer to the timeline indicated on the European Student Card Initiative website.

La Escuela de Arte y Superior de Diseño de Corella aplicará la implantación y el uso de la European Student Card según el calendario de la Agencia Nacional española SEPIE y teniendo en cuenta la necesidad de que los estudiantes tengan acceso inmediato a las apps que se van a implantar con el Nuevo programa.

La Escuela participa en el consorcio con carta de Calidad "Negociado de Internacionalización de la FP de Navarra" promovido por Gobierno de Navarra y el Consorcio de Escuelas de Artes CARTES, por lo que sigue las instrucciones de los Coordinadores del Consorcio.

La Escuela quiere adaptarse al calendario previsto:

- 2021: Gestionar acuerdos entre instituciones y acuerdos de aprendizaje online.
- 2022: Enviar y recibir comunicaciones telemáticas de los estudiantes.
- 2023: Intercambiar transcripciones de registros relacionados con la movilidad de estudiantes.

English

The School of Art and Design of Corella will implement and use the European Student Card according to the schedule set by the Spanish National Agency SEPIE, taking into account the need for students to have immediate access to the apps that will be introduced with the new program.

The school is part of the "Negociado de Internacionalización de la FP de Navarra" consortium with a Quality Charter, promoted by the Government of Navarra and the CARTES Consortium of Art Schools, and therefore follows the instructions of the Consortium Coordinators.

The school aims to follow the planned schedule:

- 2021: Manage agreements between institutions and online learning agreements.
- 2022: Send and receive students' telematic communications.
- 2023: Exchange transcripts of records related to student mobility

Please explain how your institutions will implement and promote environmentally friendly practices in the context of the Erasmus+ programme.

Los estudiantes de la Escuela de Arte y Superior de Diseño de Corella participan en estancias formativas en diversas empresas europeas, alineadas con su sector profesional. Estas experiencias internacionales no solo les permiten adquirir conocimientos técnicos, sino también familiarizarse con entornos laborales comprometidos con la sostenibilidad y la responsabilidad medioambiental. Para garantizar que las empresas colaboradoras compartan los valores de la escuela, se prioriza la selección de aquellas que cumplan los siguientes criterios:

- Empresas certificadas con la norma ISO 14001 de gestión medioambiental: Esta certificación garantiza que la organización cuenta con un sistema de gestión que minimiza el impacto ambiental de sus actividades, cumpliendo con normativas y comprometiéndose con la mejora continua en aspectos como el uso eficiente de los recursos y la reducción de residuos y emisiones.

- Empresas que promuevan la economía circular y procesos de energías limpias: Se da preferencia a aquellas compañías que incorporen prácticas que prolonguen el ciclo de vida de los productos, reduzcan el desperdicio y fomenten la reutilización de materiales. Además, se valoran aquellas que implementen fuentes de energía renovables y tecnologías de bajo impacto ambiental en sus operaciones.
- Empresas que incluyan entre sus objetivos transversales el reciclaje y la conservación del medio ambiente: Este tipo de empresas no solo implementan procesos sostenibles, sino que también fomentan una cultura empresarial de respeto al medio ambiente. Su compromiso se refleja en acciones como la formación de sus empleados en buenas prácticas medioambientales, la reducción de la huella ecológica y la integración de criterios de sostenibilidad en todas sus áreas de negocio.

Estas prácticas contribuyen a que los estudiantes no solo mejoren sus habilidades profesionales, sino también desarrollen una conciencia ecológica y sostenible que podrán aplicar en sus futuras trayectorias laborales, impactando positivamente en su entorno y en la sociedad.

English

The students from the School of Art of Corella participate in training placements at various European companies within their professional sector. These international experiences not only allow them to acquire technical knowledge but also to familiarize themselves with work environments committed to sustainability and environmental responsibility. To ensure that the collaborating companies share the values of the school, priority is given to those that meet the following criteria:

- Companies certified with the ISO 14001 environmental management standard: This certification guarantees that the organization has a management system in place to minimize the environmental impact of its activities, comply with regulations, and commit to continuous improvement in areas such as resource efficiency and the reduction of waste and emissions.
- Companies that promote a circular economy and clean energy processes: Preference is given to companies that incorporate practices that extend the life cycle of products, reduce waste, and encourage material reuse. Additionally, companies implementing renewable energy sources and low environmental impact technologies in their operations are highly valued.
- Companies that include recycling and environmental conservation among their cross-cutting objectives: These companies not only implement sustainable processes but also foster a corporate culture of environmental respect. Their commitment is reflected in actions such as training employees in environmental best practices, reducing their ecological footprint, and integrating sustainability criteria across all business areas.

These practices ensure that students not only enhance their professional skills but also develop an ecological and sustainable awareness that they can apply in their future careers, positively impacting their surroundings and society.

Please explain how you will promote civic engagement and active citizenship amongst your outgoing and incoming students before, after and during mobility.

La Escuela de Arte y Superior de Diseño de Corella participa activamente en programas de formación que abarcan tanto a alumnos como a profesores, contribuyendo no solo al crecimiento académico, sino también al desarrollo personal y profesional de los participantes. Estos programas no solo se enfocan en la adquisición de competencias técnicas, sino que también están vinculados a aspectos sociales y culturales que promueven la apertura mental y el entendimiento de otras realidades. El principal objetivo de estas iniciativas es fomentar el conocimiento de otras personas, culturas y sistemas educativos, creando un ambiente de colaboración y respeto mutuo entre los participantes.

En este contexto, la Escuela promueve un enfoque colaborativo donde nadie actúa de manera aislada, sino que todos comparten experiencias con otros estudiantes o profesores de diferentes países. Este intercambio de ideas y métodos enriquece tanto a los participantes como a la institución, promoviendo el diálogo intercultural y el aprendizaje mutuo. Además, se busca que estas experiencias colaborativas sirvan como base para la creación de redes de contacto profesionales y académicas que perduren más allá de las estancias formativas.

La organización de actividades conjuntas con personas de otros países es un aspecto prioritario dentro de la filosofía de la Escuela. Estas actividades, que incluyen talleres, seminarios, exposiciones y proyectos colaborativos, están diseñadas para fomentar el conocimiento de distintas culturas, lenguas y formas de actuar en sociedad. El intercambio cultural no solo se realiza en el contexto académico, sino también en el ámbito personal, promoviendo la empatía, la tolerancia y una visión global del mundo.

Todas estas actividades tienen el propósito de generar un mayor sentimiento de pertenencia a una comunidad educativa y, en un sentido más amplio, a una sociedad que se identifica con una serie de valores compartidos, como la solidaridad, la diversidad cultural y el respeto por los derechos humanos. En particular, se destaca la importancia de los valores comunes a los ciudadanos de la Unión Europea, tales como la cohesión social, la igualdad de oportunidades y el respeto por el medio ambiente.

De la misma manera, la Escuela de Arte se compromete a organizar encuentros, visitas y actividades culturales tanto dentro como fuera del centro, que faciliten una mejor integración de las personas que acuden al centro de Formación Superior para sus estancias formativas. Estas actividades no solo ofrecen una experiencia educativa más completa, sino que también permiten a los estudiantes y profesores visitantes conocer la historia, el patrimonio cultural y las tradiciones locales, enriqueciendo su experiencia personal y fomentando la creación de lazos entre diferentes comunidades.

Además, la Escuela trabaja en estrecha colaboración con instituciones y empresas internacionales, facilitando prácticas y proyectos en el extranjero, lo que refuerza la experiencia de movilidad académica y profesional. Esto permite a los estudiantes aplicar los conocimientos adquiridos en entornos reales y multiculturales, contribuyendo a su preparación para un mercado laboral globalizado y cada vez más competitivo.

English

The School of Art and Design of Corella actively participates in training programs involving both students and teachers, contributing not only to the academic growth but also to the personal and professional development of the participants. These programs focus not only on acquiring technical skills but are also linked to social and cultural aspects that promote open-mindedness and understanding of different realities. The main goal of these initiatives is to foster knowledge of other people, cultures, and educational systems, creating an environment of collaboration and mutual respect among participants.

In this context, the school promotes a collaborative approach where no one acts individually; instead, everyone shares experiences with other students or teachers from different countries. This exchange of ideas and methods enriches both the participants and the institution, encouraging intercultural dialogue and mutual learning. Additionally, these collaborative experiences aim to establish academic and professional networks that last beyond the training programs.

The organization of joint activities with people from other countries is a priority within the school's philosophy. These activities, which include workshops, seminars, exhibitions, and collaborative projects, are designed to promote understanding of different cultures, languages, and ways of acting in society. Cultural exchange is not limited to the academic environment but extends to the personal sphere, promoting empathy, tolerance, and a global perspective of the world.

All these activities aim to foster a greater sense of belonging to an educational community and, more broadly, to a society that identifies with a set of shared values, such as solidarity, cultural diversity, and respect for human rights. In particular, the importance of values common to European Union citizens is emphasized, such as social cohesion, equal opportunities, and environmental respect.

Similarly, the School of Art is committed to organizing meetings, visits, and cultural activities both inside and outside the institution, facilitating the better integration of those attending the Higher Education center for their training programs. These activities not only provide a more comprehensive educational experience but also allow visiting students and teachers to learn about the local history, cultural heritage, and traditions, enriching their personal experience and fostering the creation of ties between different communities.

Furthermore, the School works closely with international institutions and companies, facilitating internships and projects abroad, which strengthens the academic and professional mobility experience. This allows students to apply the knowledge they have acquired in real, multicultural environments, contributing to their preparation for an increasingly globalized and competitive job market.

2.2 When participating in Mobility Activities - After mobility

The purpose of this section is to understand the profile of your institution. Please provide the figures for the academic year 2019-2020:

2.1 General Profile of the Institution

Total number of students enrolled in all Higher Education degree programmes offered by your institution (data from official HEI register)

Short cycle:

1 st Cycle (e.g. Bachelor):	<input type="text" value="56"/>
2 nd Cycle (e.g. Master):	<input type="text"/>
3 rd Cycle (e.g. PhD):	<input type="text"/>
Number of staff (Equivalent full-time) involved in Higher Education	
Teaching:	<input type="text" value="20"/>
Administrative:	<input type="text" value="2"/>
Number of degree courses (study programmes in Higher Education) on offer	
Short cycle:	
1 st Cycle (e.g. Bachelor):	<input type="text" value="2"/>
2 nd Cycle (e.g. Master):	<input type="text"/>
3 rd Cycle (e.g. PhD):	<input type="text"/>

2.2 Students (academic Year 2019- 2020)

Please provide data according to your participation in the Erasmus+ Programme or any other existing exchange programme/funding scheme you are participating in.

1. Credit Mobility (any mobility programme between 2 and 12 months)	
Number of outbound students for study mobility (Erasmus+ and/or other programmes) to Programme countries:	<input type="text" value="1"/>
Number of outbound students for study mobility (Erasmus+ and/or other programmes) to Partner countries:	<input type="text" value="0"/>
Number of outbound students for traineeships (work placement – Erasmus+ and/or other programmes) to Programme countries: Número de alumnos Erasmus+ GS (borrar)	<input type="text"/>
Number of outbound students for traineeships (work placement - other programmes) to Partner countries: Número de alumnos Pyrene GS (borrar)	<input type="text"/>
Number of incoming students for study mobility (Erasmus+ and/or other programmes) from Programme countries:	<input type="text" value="0"/>
Number of incoming students for study mobility (Erasmus+ and/or other programmes) from Partner countries:	<input type="text" value="0"/>

2. International Degree Students (students with foreign nationality enrolled for a full degree programme and/or students having completed a degree previously at a foreign institution)	
Number of foreign degree students from Programme countries:	<input type="text" value="0"/>
Number of foreign degree students from Partner countries:	<input type="text" value="0"/>

3. Number of local (having the nationality of the country) and international students (of foreign nationality / with previous foreign degree) enrolled in double/multiple/joint degrees:

Number of local students enrolled in double/multiple/joint degrees:	<input type="text" value="0"/>
Number of international students enrolled in double/multiple/joint degrees:	<input type="text" value="0"/>

2.3 Academic Staff (academic Year 2019- 2020)

All types of higher education staff mobility within the framework of the Erasmus+ Programme (for periods between 2 day and 2 months) for teaching and training purposes:

Number of outbound staff to Programme Countries:	<input type="text"/>
Number of outbound staff to Partner Countries:	<input type="text"/>
Number of incoming staff from Programme Countries:	<input type="text"/>
Number of incoming staff from Partner Countries:	<input type="text"/>

2.4 Cooperation

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2019-2020: European and International HEI Agreements / Consortia / Networks:

Number of Erasmus+ inter-institutional agreements:	<input type="text" value="0"/>
Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from Programme Countries (including membership in Higher Education mobility consortia, if any):	<input type="text" value="0"/>
Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from Partner Countries:	<input type="text" value="0"/>
Total number of consortium agreements for double/multiple/joint degrees:	<input type="text" value="0"/>
Total number of consortium agreements for double/multiple/joint degrees involving Partner Countries:	<input type="text" value="0"/>

European and International Education and Training Projects with contracts running in 2019-2020 (Erasmus+ and others)

Number of projects as coordinator:	<input type="text" value="0"/>
Number of projects as partner:	<input type="text" value="1"/>

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2019-2020)

Number of staff at the central level:

0

Number of staff at the Faculty/School/Department Level:

0

3. GENERAL ORGANISATION OF PROGRAMME ACTIVITIES

3.1 General organisation

Please describe the administrative and academic structure in place at your institution for organising and implementing the Programme activities.

Please provide a detailed description of how tasks and responsibilities are divided among staff, with regard to both administrative and academic decision-making processes.

Describe the operational and communication methods you use, including how you plan to disseminate your activities to promote Erasmus+

Please provide the web link with contact details of the international office (or equivalent) in your institution dealing with implementing and organising the Programme activities.

La Escuela de Arte y Superior de Diseño de Corella es una institución educativa que acoge a 250 estudiantes y ofrece una amplia gama de programas formativos, incluyendo Bachillerato, Formación Profesional Básica, Formación Profesional Dual de Grado Medio, Formación Profesional Artística de Grado Medio y Superior y Estudios Superiores Artísticos.

El equipo directivo, que preside los órganos de decisión, está formado por la Dirección, el Secretario y Jefatura de Estudios. Este equipo es responsable de establecer y redactar el Proyecto Educativo de la Escuela, donde se definen la Misión, Visión y Valores que orientan la actividad del centro, así como el Plan Estratégico, que destaca la importancia de promover la Internacionalización como una de las actividades clave para los próximos años.

Para garantizar esta labor, la Escuela cuenta con un Responsable de Internacionalización, quien desempeña un papel fundamental en la coordinación, dinamización, implementación, desarrollo, seguimiento y promoción de las actividades de internacionalización. Las principales responsabilidades incluyen:

- La gestión de la cuenta de correo electrónico específica para la Internacionalización del centro.
- La organización de la información y documentación relativa a las actividades de movilidad.
- La gestión de una base de datos que permite el control de los estudiantes y sus datos personales, facilitando la comunicación a través de correo electrónico o WhatsApp, tanto en la fase de preparación como durante las estancias.
- Participar, en colaboración con los tutores de cada grupo, en la explicación de los procesos que deben seguir el alumnado y el profesorado interesados en las movilizaciones, así como en el proceso de selección de los participantes.
- Es importante destacar que la Escuela participa en dos consorcios de internacionalización. Uno liderado por el Departamento de Educación del Gobierno de Navarra y otro por CARTES. Esto implica que existe un equipo de profesionales que presenta proyectos y coordina con la escuela las acciones de selección, adjudicación, organización, seguimiento y evaluación y hay que mantener la comunicación con el equipo directivo, los consorcios de Cartes y el Negociado de Internacionalización del Departamento de Educación del Gobierno de Navarra, y, en su caso, con el SEPIE.

Los departamentos docentes analizan el impacto académico en los resultados de cada ciclo y módulo, asegurando la adecuación del programa formativo que seguirá el alumnado que participa en los programas internacionales.

La estructura administrativa de la Escuela también está involucrada en la Internacionalización, ya que la secretaría y el personal administrativo apoyan la tramitación de documentos y la gestión económica de los proyectos.

La estrategia de comunicación y difusión se basa en los siguientes elementos:

- Claustro de profesores: Se realizan varias reuniones a lo largo del año, donde se informa a todos los docentes sobre la estrategia de internacionalización y su funcionamiento.
- Comisión de Coordinación Pedagógica (CCP): Semanalmente, el equipo directivo se reúne con los Jefes de los distintos Departamentos Didácticos. Los jefes de departamento, a su vez, se reúnen semanalmente con todos los profesores y tutores, quienes tienen contacto diario con los alumnos. Esta será la vía principal de comunicación y difusión de las convocatorias y plazos relacionados con las actividades de internacionalización.
- Charlas informativas: Al inicio del curso y antes de las convocatorias, se distribuyen folletos informativos sobre Erasmus+ a alumnado y profesorado. Estas charlas contarán con la participación de alumnos y profesores que han vivido una experiencia de movilidad Erasmus.
- Posters y carteles: Se utilizarán para promocionar la Internacionalización y el programa Erasmus en

- lugares estratégicos del centro y en la página web.
- Jornadas de puertas abiertas: Se proporcionará información sobre las actividades internacionales del centro.
- Página web de la Escuela: Incluye una sección dedicada a la Internacionalización, que contiene información sobre las actividades realizadas, datos de contacto, el Plan de Internacionalización y un archivo fotográfico de ediciones anteriores. El profesorado además cuenta con un site en el que se publican las fechas de las convocatorias más próximas. Además, la escuela cuenta con un blog en el que se comparten las experiencias Erasmus + en tiempo real.
- Redes sociales: El centro comparte vivencias Erasmus + a través de Instagram y Facebook.

English

The Corella School of Art and Design is an educational institution that accommodates 250 students and offers a wide range of training programs, including Bachillerato, Basic Vocational Training, Dual Vocational Training at the Intermediate Level, and both Intermediate and Higher Artistic Vocational Training.

The management team, which presides over the decision-making bodies, consists of the Director, the Secretary, and the Head of Studies. This team is responsible for establishing and drafting the Educational Project of the School, where the Mission, Vision, and Values that guide the institution's activities are defined, as well as the Strategic Plan, which emphasizes the importance of promoting Internationalization as one of the key activities for the coming years.

To ensure this work, the school has an Internationalization Coordinator, who plays a fundamental role in the coordination, dynamization, implementation, development, monitoring, and promotion of internationalization activities. The main responsibilities include:

- Managing the specific email account for the School's Internationalization.
- Organizing information and documentation related to mobility activities.
- Managing a database that allows for the monitoring of students and their personal data, facilitating communication via email or WhatsApp, both during the preparation phase and throughout the stays.
- Participating, in collaboration with the tutors of each group, in the detailed explanation of the processes that students and teachers interested in mobility must follow, as well as in the selection process of participants.
- It is important to highlight that the school participates in two internationalization consortia: one led by the Department of Education of the Government of Navarra and another by CARTES. This means there is a team of professionals who present projects and coordinate with the school on actions related to selection, allocation, organization, monitoring, and evaluation, and maintain communication with the management team, the CARTES consortia, and the Internationalization Office of the Government of Navarra's Department of Education, and, where applicable, with SEPIE.

The teaching departments analyse the academic impact on the results of each cycle and module, ensuring the adequacy of the training program that participating students will follow in international programs.

The administrative structure of the school is also involved in Internationalization, as the secretariat and administrative staff support the processing of documents and the economic management of the projects.

The communication and dissemination strategy are based on the following elements:

- Faculty Meetings: Several meetings are held throughout the year to inform all teachers about the internationalization strategy and its functioning.
- Pedagogical Coordination Commission (CCP): The management team meets weekly with the Heads of the different Teaching Departments. The department heads, in turn, meet weekly with all the teachers and tutors who have daily contact with the students. This will be the main communication and dissemination channel for the calls and deadlines related to internationalization activities.
- Informative Talks: At the beginning of the school year and before the calls, informative brochures about Erasmus+ are distributed to students and faculty. These talks will feature students and teachers who have experienced Erasmus mobility.
- Posters and Flyers: These will be used to promote Internationalization and the Erasmus program in strategic locations within the centre and on the website.
- Open Days: Information about the centre's international activities will be provided.
- School Website: It includes a section dedicated to Internationalization, containing information about activities carried out, contact details, the Internationalization Plan, and a photographic archive of previous editions. Faculty members also have access to a site that publishes the dates of upcoming calls. Additionally, the school has a blog where Erasmus+ experiences are shared in real-time.
- Social media: The centre shares Erasmus+ experiences through Instagram and Facebook.

3.2 Implementation of the Fundamental Principles

Please explain your institution's methodology for allocating ECTS credits to different courses. In case you are not yet using the ECTS credit system, please explain why this is the case.²

Al tratarse de un centro de Formación Profesional que imparte Ciclos de Grado Superior, la adjudicación de Créditos ECTS sólo se lleva a cabo mediante el reconocimiento de las experiencias prácticas en empresas, que equivalen, según los Currículum de estas materias a 22 ECTS.

La mayor parte de los estudiantes realizan con este programa su Módulo de FCT (Formación en Centro de Trabajo), lo que implica la asignación de los créditos correspondientes.

En caso del profesorado, no se aplican estos criterios, pero reciben una certificación por horas de innovación que certifica directamente la autoridad regional.

English

As a Vocational Training centre, the allocation of ECTS credits is only carried out through the recognition of practical experiences in companies, which correspond, according to the curricula of these subjects, to 22 ECTS.

Most students complete their Work centre Training Module (FCT) through this program, which involves the assignment of the corresponding credits.

In the case of the teaching staff, these criteria do not apply, but they receive a certification for innovation hours that is directly certified by the regional authority.

Please explain what measures your institution will put in place to implement the European Student Card Initiative, and promote the use of the programme's Erasmus+ mobile App to students. Please refer to the timeline indicated on the European Student Card Initiative website³.

El centro aplicará la implantación y el uso de la Tarjeta Europea del Estudiante (European Student Card) en los plazos que vaya facilitando la Agencia Nacional SEPIE y teniendo en cuenta la necesidad de que los estudiantes tengan acceso inmediato a las aplicaciones electrónicas que se van a implantar con el nuevo programa.

El centro intentará adaptarse al calendario de actuaciones previsto

Año 2021 - Gestionar acuerdos interinstitucionales y acuerdos de aprendizaje en línea

Año 2022 - Enviar y recibir comunicaciones telemáticas de los estudiantes

Año 2023 - Intercambiar transcripciones de registros relacionados con la movilidad de los estudiantes

Dado que el este centro participa en un consorcio de Grado Superior con Carta de Calidad promovido por el Gobierno de Navarra, seguiremos las instrucciones que se marquen desde el coordinador del Consorcio y procuraremos una rápida adaptación a estos sistemas telemáticos que facilitarán la gestión de la documentación y la comunicación con los estudiantes que participen en actividades de movilidad transnacional.

Si el centro tiene un proyecto propio, se puede añadir algo que haga referencia a lo siguiente:

El Centro de Formación Superior atenderá con prioridad las indicaciones del SEPIE con respecto a la puesta en marcha de las herramientas digitales que se van a lanzar con el nuevo programa.

Los representantes del centro o coordinadores del proyecto asistirán a las reuniones que organice la Agencia Nacional para tener información de primera mano y poder poner en marcha la adaptación de estos nuevos sistemas desde el primer año de su implementación.

English

The center will implement and utilize the European Student Card according to the timelines provided by the National Agency SEPIE, considering the necessity for students to have immediate access to the electronic applications that will be introduced with the new program. The center will aim to adapt to the planned action calendar:

- 2021 - Manage inter-institutional agreements and online learning agreements.

² For more information on this point, please refer to the [ECTS Users' Guide](#).

³ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

- 2022 - Send and receive telematic communications from students.
- 2023 - Exchange transcripts related to student mobility.

Since this centre participates in a Higher Education consortium with a Quality Charter promoted by the Government of Navarra, we will follow the guidelines set by the consortium coordinator and strive for a swift adaptation to these telematic systems, which will facilitate the management of documentation and communication with students participating in transnational mobility activities.

If the centre has its own project, it may also include a reference to the following: The Higher Education Centre will prioritize the SEPIE's recommendations regarding the implementation of the digital tools that will be launched with the new program. Representatives from the centre or project coordinators will attend meetings organized by the National Agency to obtain firsthand information and ensure the adaptation of these new systems from the first year of their implementation.

Please explain how your institutions will implement and promote environmentally friendly practices in the context of the Erasmus+ programme

La Escuela de Arte y Superior de Diseño de Corella se compromete a la implementación y uso de la European Student Card de acuerdo con el calendario establecido por la Agencia Nacional española SEPIE. Esta iniciativa no solo busca modernizar la experiencia educativa de los estudiantes, sino que también pretende facilitar su acceso a servicios y recursos académicos a nivel europeo. A continuación, se detalla el plan de acción previsto:

Fases de Implementación:

- 2021: La Escuela iniciará la gestión de acuerdos entre instituciones y establecerá convenios para el aprendizaje en línea. Esto implica colaborar con diversas universidades y centros educativos en Europa para facilitar el reconocimiento de créditos y la movilidad estudiantil. La creación de plataformas digitales permitirá una mayor interacción y colaboración entre los estudiantes de diferentes instituciones.
- 2022: Se enviarán y recibirán comunicaciones telemáticas de los estudiantes, asegurando que todos los participantes en el programa tengan acceso a información actualizada y relevante sobre sus intercambios y actividades académicas. Esto incluirá la utilización de aplicaciones móviles y plataformas en línea donde los estudiantes podrán gestionar su información, conectarse con otros estudiantes y acceder a recursos educativos.
- 2023: La Escuela se enfocará en el intercambio de transcripciones de registros relacionados con la movilidad de estudiantes. Este proceso facilitará la convalidación de estudios y créditos académicos, permitiendo que los estudiantes que participan en programas de movilidad puedan ver reflejadas sus actividades académicas en sus expedientes. Se establecerán protocolos claros para asegurar la seguridad y privacidad de la información compartida.

Beneficios de la European Student Card:

La implementación de la European Student Card brindará múltiples beneficios a los estudiantes de la Escuela de Arte y Superior de Diseño de Corella: Acceso Simplificado, facilitar movilidad reconocimiento de créditos, red de apoyo, colaboración y compromiso:

La Escuela de Arte y Superior de Diseño de Corella participa activamente en un consorcio de Grado Superior con carta de calidad promovido por el Gobierno de Navarra, así como con el Consorcio de Escuelas de Artes Cartes. Esto implica seguir las directrices de los Coordinadores de los Consorcios, garantizando que se cumplan los estándares de calidad y se realicen evaluaciones continuas del proceso de implementación. Además, la Escuela se compromete a evaluar periódicamente la efectividad de la European Student Card y su impacto en la experiencia de los estudiantes.

English

The School of Art and Higher Design of Corella is committed to the implementation and use of the European Student Card in accordance with the schedule established by the Spanish National Agency SEPIE. This initiative not only aims to modernize the educational experience of students but also seeks to facilitate their access to academic services and resources at the European level. Below is the detailed action plan:

Implementation Phases:

- 2021: The school will initiate the management of agreements between institutions and establish agreements for online learning. This involves collaborating with various universities and educational institutions in Europe to facilitate credit recognition and student mobility. The creation of digital platforms will allow for greater interaction and collaboration among students from different institutions.

- 2022: Telecommunication communications from students will be sent and received, ensuring that all participants in the program have access to updated and relevant information regarding their exchanges and academic activities. This will include the use of mobile applications and online platforms where students can manage their information, connect with other students, and access educational resources.
- 2023: The school will focus on the exchange of transcripts related to student mobility. This process will facilitate the validation of studies and academic credits, allowing students participating in mobility programs to have their academic activities reflected in their records. Clear protocols will be established to ensure the security and privacy of the information shared.

Benefits of the European Student Card:

The implementation of the European Student Card will provide multiple benefits to the students of the School of Art and Higher Design of Corella: Simplified Access, facilitation of Mobilities, recognition of credits, support network, collaboration and commitment

The School of Art and Higher Design of Corella actively participates in a Higher Education consortium with a quality charter promoted by the Government of Navarra, as well as with the Arts Schools Cartes Consortium. This involves following the guidelines of the Consortium Coordinators, ensuring that quality standards are met and that continuous evaluations of the implementation process are conducted. Furthermore, the School is committed to periodically evaluating the effectiveness of the European Student Card and its impact on the student experience.

Please explain how you will promote civic engagement and active citizenship amongst your outgoing and incoming students before, after and during mobility.

Los programas de formación en los que el centro va a participar, tanto con alumnos como con profesores, estarán vinculados a otros aspectos de carácter social y cultural que promueva el conocimiento de otras personas, de otras culturas. En definitiva, no se pretende que los estudiantes o el profesorado actúe de forma individual, sino que comparta sus experiencias con otros estudiantes o profesores de diferentes países.

La organización de actividades conjuntas con personas de otros países es también un aspecto que se cuidará para fomentar el conocimiento de culturas, lenguas y formas de actuar en sociedad. Todas estas actividades suelen proporcionar un mayor sentimiento de pertenencia a una sociedad que se identifica con una serie de valores: especialmente con aquellos que son comunes a los ciudadanos de la Unión Europea.

En la misma medida, el centro organizará encuentros, visitas, actividades lúdicas o culturales, etc, que permitan una mejor integración de las personas que puedan acudir al centro de Formación Superior para llevar a cabo estancias formativas.

English

The training programs in which the centre will participate, both with students and teachers, will be linked to other social and cultural aspects that promote the knowledge of different people and cultures. Ultimately, the aim is not for students or teachers to act individually but to share their experiences with other students or teachers from different countries.

The organization of joint activities with individuals from other countries is also an aspect that will be carefully considered to foster the understanding of cultures, languages, and ways of acting in society. All these activities often provide a greater sense of belonging to a society that identifies with a series of values, particularly those that are common to the citizens of the European Union.

In the same vein, the centre will organize meetings, visits, recreational or cultural activities, etc., to facilitate better integration for individuals who may attend the Higher Education centre for training stays.

3.3 When participating in Mobility Activities - Before mobility

How will you ensure that, according to the Council Recommendation on Automatic Mutual Recognition⁴, all courses taught at your institution are described in your publicly available course catalogue, including which languages they are taught in.

En el contexto de los Centros de Formación Profesional en España, no se establecen acuerdos interinstitucionales para el reconocimiento de estudios, dado que las actividades se llevan a cabo en empresas. Por esta razón, no son pertinentes este tipo de acuerdos institucionales para el reconocimiento mutuo de los cursos impartidos.

English

In the context of Vocational Training Centres in Spain, inter-institutional agreements for the recognition of studies are not established, as the activities take place in companies. For this reason, such institutional agreements for the mutual recognition of courses offered are not relevant.

Please describe your institution's procedure for approving and monitoring inter-institutional agreements for study and teaching mobility.

Additionally, explain how and by whom the learning agreements for mobile students will be managed:

Este centro no establece acuerdos interinstitucionales con otras entidades educativas de Grado Superior por las razones mencionadas anteriormente.

En lo que respecta a los Acuerdos de Formación, será el propio centro, en colaboración con el Consorcio del Departamento de Educación, si es necesario, quien se encargue de elaborar los documentos que detallen las características de las estancias y las tareas que los estudiantes llevarán a cabo en las empresas de acogida.

Estas tareas deberán ser acordadas previamente con las empresas anfitrionas para evaluar la adecuación de las prácticas y asegurar que estén alineadas con los perfiles profesionales de los estudiantes.

Asimismo, los acuerdos de formación para el profesorado se desarrollarán en función de las actividades que el profesorado desee realizar en la empresa o en el Centro de Formación correspondiente. En cualquier caso, la definición de las tareas para los formadores deberá estar relacionada con su área profesional, con el objetivo de aportar nuevas habilidades o conocimientos que mejoren su labor docente.

English

This centre does not establish inter-institutional agreements with other higher education entities for the reasons mentioned above.

Regarding the Training Agreements, the center itself, in collaboration with the Consortium of the Department of Education, if necessary, will be responsible for preparing the documents that detail the characteristics of the stays and the tasks that students will carry out in the host companies.

These tasks must be agreed upon in advance with the host companies to assess the suitability of the internships and ensure that they align with the professional profiles of the students.

Likewise, the training agreements for the teaching staff will be developed based on the activities that the teachers wish to carry out in the company or in the corresponding Training Center. In any case, the definition of tasks for the trainers must be related to their professional field, with the aim of providing new skills or knowledge that enhance their teaching work.

⁴ The text of the Council Recommendation on Automatic Mutual Recognition may be found at: [https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210\(01\)](https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210(01))

Please describe your institution's language policy for preparing participants for mobility, e.g. course providers within or outside the HEI.

Durante su formación académica en Bachillerato, nuestros estudiantes reciben inglés la cual es una asignatura obligatoria, lo que garantiza que todos los alumnos que acceden al Grado Superior tengan un nivel de inglés mínimo de B1.

La Escuela de Arte y Superior de Diseño de Corella al formar parte de la Formación Profesional Artística en Grado Medio no se imparte el módulo de inglés, aunque sí en el Grado Superior donde es parte integral del programa académico. Además, la escuela tiene un convenio de colaboración con la EOIDNA (Escuela Oficial de Idiomas de Navarra) para preparar y presentar a nuestros alumnos en las diversas pruebas oficiales de idiomas.

Con un enfoque específico en la estrategia de Internacionalización, se implementan las siguientes medidas:

- Adaptación de las clases de inglés: Las clases de inglés se adaptan a las materias técnicas que cursan los estudiantes, facilitando así el conocimiento de los términos específicos de su especialidad en inglés.
- Fomento del aprendizaje de idiomas: Se promueve el aprendizaje de lenguas a través de plataformas de acceso libre, enriqueciendo así la experiencia educativa de los estudiantes.
- Uso de la plataforma OLS: Se establece la obligación de que los estudiantes comiencen a utilizar la plataforma OLS de la Comisión Europea con al menos tres meses de antelación al inicio de su actividad en el país de destino.

English

During their academic training in the Baccalaureate program, our students receive English as a mandatory subject, which ensures that all students entering the Higher Degree program have a minimum English level of B1.

At the Escuela de Arte y Superior de Diseño de Corella, the module of English is not taught as part of the Medium Degree Vocational Training in Artistic Education; however, it is included in the Higher Degree program, where it is an integral part of the academic curriculum. Additionally, the school has a collaboration agreement with EOIDNA (Official School of Languages of Navarra) to prepare and present our students for various official language examinations.

With a specific focus on the Internationalization strategy, the following measures are implemented:

- Adaptation of English classes: English classes are tailored to the technical subjects that students are studying, thereby facilitating the understanding of the specific terminology related to their specialty in English.
- Promotion of language learning: Language learning is encouraged through free-access platforms, thus enriching the educational experience of students.
- Use of the OLS platform: Students are required to begin using the European Commission's OLS platform at least three months before starting their activities in the host country.

3.4 When participating in Mobility Activities - During mobility

Please describe mentoring and support arrangements (e.g. peer mentoring; socially integrating mobile participants within the institution and with its local students and staff; information on accommodation insurance, visa, etc.) for incoming mobile participants and outgoing students for study and traineeships:

La supervisión de las estancias de movilidad de los estudiantes será llevada a cabo por los tutores de la Escuela, en coordinación con el responsable de Internacionalización. La Escuela ha establecido los siguientes procesos de apoyo y tutoría:

1. Para estudiantes enviados a otros países:

- Reuniones informativas: Sesiones iniciales con los solicitantes para discutir los aspectos principales del programa, incluidos sus derechos y responsabilidades según lo establecido en la Carta Erasmus.
- Documentación previa a la salida: Se brindará asistencia a los participantes con la documentación requerida, incluyendo orientación sobre cómo obtener su Tarjeta Sanitaria Europea, certificados de antecedentes penales (si es necesario) y cualquier otro documento necesario para evitar problemas al llegar al país de acogida.
- Comunicación continua: Se mantendrá contacto regular con los participantes para monitorear su satisfacción con la empresa o institución anfitriona, su alojamiento y su adaptación cultural (por ejemplo, horarios, comidas, etc.).

- Apoyo directo: En todo momento, los participantes tendrán una línea de comunicación directa con su tutor y/o el responsable de Internacionalización.

Respecto al seguimiento de su estancia en la empresa anfitriona:

- Informes periódicos: Los participantes enviarán informes periódicos detallando sus actividades y tareas en la empresa. Esta información se compartirá en el blog de la escuela en tiempo real para documentar la movilidad.
- Resúmenes en línea: Cada tres semanas, los participantes deberán completar un formulario en línea resumiendo sus actividades, que será revisado por el responsable de Internacionalización.
- Evaluación final: El tutor de la empresa anfitriona completará una evaluación final, que será enviada a la Escuela para determinar la finalización exitosa del Módulo de Formación en Centros de Trabajo (FCT), si aplica.

2. Para estudiantes acogidos por la Escuela:

- Coordinación de llegada: Asistencia en su llegada y provisión de información sobre la ciudad y el transporte local.
- Reunión inicial: Revisión de la documentación del estudiante y apoyo en la preparación para su presentación en la empresa anfitriona.
- Chequeos regulares: Visitas periódicas para evaluar el progreso del estudiante. En algunos casos, una llamada al tutor de la empresa puede ser suficiente para asegurar que la estancia del estudiante esté transcurriendo bien.
- Participación local: Invitaciones para participar en actividades o eventos locales con otros estudiantes.

Requisitos de Seguro: Todos los estudiantes, ya sean de nuestra institución o acogidos por nosotros, deben tener un seguro de responsabilidad civil y de accidentes.

English

The supervision of student mobility stays will be carried out by the school tutors in coordination with the Internationalization Coordinator. The school has established the following support and tutoring processes:

1. For students sent to other countries:

- Informational meetings: Initial sessions with applicants to discuss the main aspects of the program, including their rights and responsibilities as outlined in the Erasmus Charter.
- Pre-departure documentation: Assistance will be provided to participants with the required documentation, including guidance on how to obtain their European Health Insurance Card, criminal background certificates (if necessary), and any other documents needed to avoid issues upon arrival in the host country.
- Ongoing communication: Regular contact will be maintained with participants to monitor their satisfaction with the host company or institution, their accommodation, and their cultural adaptation (e.g., schedules, meals, etc.).
- Direct support: At all times, participants will have a direct line of communication with their tutor and/or the Internationalization Coordinator.

Regarding the follow-up of their stay in the host company:

- Periodic reports: Participants will submit periodic reports detailing their activities and tasks at the company. This information will be shared in real-time on the school blog to document the mobility.
- Online summaries: Every three weeks, participants will need to complete an online form summarizing their activities, which will be reviewed by the Internationalization Coordinator.
- Final evaluation: The tutor from the host company will complete a final evaluation, which will be sent to the school to determine the successful completion of the Work Placement Module (FCT), if applicable.

2. For students hosted by the school:

- Arrival coordination: Assistance with their arrival and provision of information about the city and local transportation.
- Initial meeting: Review of the student's documentation and support in preparing for their introduction to the host company.
- Regular check-ins: Periodic visits to assess the student's progress. In some cases, a call to the company's tutor may be sufficient to ensure the student's stay is going well.
- Local participation: Invitations to participate in local activities or events with other students.

Insurance Requirements: All students, whether from our institution or hosted by us, must have liability and accident insurance.

Please describe your institution's language support for incoming students:

En algunos casos, la recepción de estudiantes de otros países en el centro implica la necesidad de ayudarlos a conocer el entorno, los medios de comunicación, las costumbres del país de acogida.

Con respecto al apoyo que pueden recibir con respecto a la lengua que deban utilizar en las prácticas, se tiene siempre en cuenta el nivel de español que pueda tener el estudiante. De esta forma se le pueden adjudicar unos tipos muy concretos de tareas.

En caso de que no conozca el idioma español, la empresa de prácticas que se buscará tendrá que poder atender al estudiante en inglés. Esto implica que su tutor debe conocer también este idioma y procurar la coordinación de sus tareas de la forma más apropiada.

Por último, una de las tareas del centro de acogida es intentar que el estudiante que venga a realizar prácticas también se involucre en actividades sociales, deportivas y culturales con otros estudiantes del centro, lo que facilitará la inmersión en la vida y el lenguaje del país.

3.5 When participating in Mobility Activities - After mobility

Please demonstrate your commitment to implement full automatic recognition in your Higher Education Institution.

Please describe the concrete steps you will take to ensure the full automatic recognition of all credits gained for learning outcomes achieved during a mobility period abroad/ a blended mobility, according to the Council Recommendation on Automatic Mutual Recognition⁵.

La Escuela de Arte y Superior de Diseño de Corella organiza tres tipos de movilidades para el alumnado:

1.Movilidades para la realización del módulo de FCT: Estas movilidades permiten a los estudiantes completar el módulo de Formación en Centros de Trabajo (FCT) en una empresa de otro país. Al finalizar esta experiencia, los estudiantes obtienen el reconocimiento de 22 créditos ECTS, esenciales para la obtención del Título de Técnico Superior en su especialidad profesional. Además, recibirán la certificación Europass, emitida por la Escuela y validada tanto por las autoridades regionales como por la Agencia Nacional.

2.Movilidades para graduados: Estas movilidades están dirigidas a graduados y buscan fomentar el conocimiento empresarial y ofrecer experiencia en su campo profesional. Los participantes recibirán una certificación de la empresa en la que realizaron su formación, así como el Certificado Europass Mobility, en el que se detallarán todas las actividades realizadas en la empresa de acogida durante el periodo formativo.

3.Movilidades HED para prácticas (SMT) y estudios (SMS): Estas movilidades están enfocadas tanto en la realización de prácticas profesionales como en la continuidad de estudios en instituciones de educación superior extranjeras. En las movilidades SMT, los estudiantes tienen la oportunidad de realizar prácticas en empresas o instituciones de otro país, mejorando sus competencias profesionales y su empleabilidad. En las movilidades SMS, los estudiantes podrán cursar parte de sus estudios en instituciones extranjeras, obteniendo el reconocimiento de créditos ECTS y fortaleciendo su formación académica en un entorno internacional. Ambas modalidades incluyen la emisión del Certificado Europass Mobility, que documentará las actividades y logros alcanzados durante la estancia.

English

The School of Art and Higher Design of Corella organizes three types of students mobilities:

1.Mobilities for the completion of the FCT module: These mobilities allow students to complete the Work Placement Training (FCT) module in a company abroad. Upon completing this experience, students are awarded 22 ECTS credits, which are essential to obtain the Higher Technician Degree in their professional field. Additionally, they will receive the Europass certification, issued by the school and validated by both regional authorities and the National Agency.

2.Mobilities for graduates: These mobilities are aimed at graduates and focus on promoting business knowledge and providing experience in their professional field. Participants will receive certification from the company where they completed their training, along with the Europass Mobility Certificate, which will document all the activities carried out at the host company during the training period.

3.HED mobilities for internships (SMT) and studies (SMS): These mobilities are designed for both professional internships and study opportunities at foreign higher education institutions. In SMT mobilities, students

⁵ The text of the Council Recommendation on Automatic Mutual Recognition may be found at: [https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210\(01\)](https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210(01))

can complete internships at companies or institutions in another country, improving their professional skills and employability. In SMS mobilities, students can pursue part of their studies at foreign institutions, receiving ECTS credits and enhancing their academic training in an international environment. Both types of mobilities include the issuance of the Europass Mobility Certificate, which records the activities and achievements during their stay.

Please describe your institution's measures to support, promote and recognise staff mobility:

La movilidad del profesorado constituye un pilar fundamental dentro de la estrategia de internacionalización de la Escuela de Arte y Superior de Diseño de Corella. La experiencia adquirida mediante prácticas o actividades de observación en entornos productivos de un sector específico no solo enriquece a los formadores, sino que también debe ser compartida dentro de sus respectivos departamentos didácticos, promoviendo el desarrollo profesional continuo y el intercambio de buenas prácticas.

Por esta razón, el Centro gestionará ante las autoridades regionales (Gobierno de Navarra) la emisión de un certificado por cada movilidad, en el que se acrediten los correspondientes créditos de innovación, calculados en función de los días trabajados durante el periodo de movilidad.

Adicionalmente, conforme a la normativa vigente del Gobierno de Navarra sobre la certificación de actividades transnacionales, los profesores que participen en proyectos de cooperación (Acción KA2) recibirán un reconocimiento anual en forma de créditos de innovación, en proporción al tiempo dedicado al desarrollo del proyecto. Este reconocimiento refuerza el compromiso del centro con la calidad educativa y la internacionalización de su comunidad docente.

English

Faculty mobility is a key component of the internationalization strategy at the School of Art and Higher Design of Corella. The knowledge gained through internships or job shadowing in productive environments within specific sectors not only enriches the educators but should also be disseminated within their respective academic departments, fostering continuous professional development and the exchange of best practices.

For this reason, the school will request from the regional authorities (Government of Navarra) the issuance of a certificate for each mobility, which will record the corresponding innovation credits based on the days worked during the mobility period.

Additionally, in accordance with the regulations issued by the Government of Navarra regarding the certification of transnational activities, teachers participating in cooperation projects (KA2 Action) will receive an annual recognition in the form of innovation credits, reflecting the time spent on project development. This recognition strengthens the centre's commitment to educational quality and the internationalization of its teaching staff.

3.6 When participating in European and International Cooperation Projects

Please describe how your institution will promote the opportunities offered by the cooperation projects (under the KA2 action):

La participación de la Escuela de Arte y Superior de Diseño de Corella en proyectos de cooperación internacional surgirá principalmente de las siguientes fuentes:

- **Proyectos del Departamento de Educación:** La posibilidad de que el Departamento de Educación cuente con la Escuela para participar en algún proyecto en el que actúe como socio o coordinador, abordando temáticas relacionadas con las especialidades del centro de Formación Profesional Superior. Los departamentos didácticos están abiertos a colaborar en este tipo de acciones internacionales, con el objetivo de enriquecer sus conocimientos y compartir experiencias en los foros de trabajo y cooperación mutua.
- **Proyectos con Centros o Instituciones Extranjeras:** La oportunidad de que otros centros o instituciones extranjeras ofrezcan la posibilidad de participar en un proyecto KA2 relevante para la dinámica del centro, lo que permitirá aumentar su proyección internacional y fortalecer la experiencia académica.
- **Contactos a través de Plataformas Digitales Europeas:** La participación en plataformas educativas a nivel europeo, como E-Twinning, facilitará el establecimiento de contactos con otros centros y el desarrollo de proyectos conjuntos en el ámbito de la cooperación internacional.
- **Experiencia en Proyectos Europeos:** Los contactos realizados gracias a la participación previa en otros proyectos europeos, ya sea del mismo nivel (Grado Superior) o de niveles diferentes (Grado Medio), serán clave para continuar desarrollando redes de cooperación.
- **Proyectos propios de centro VET, HED o SCH.**

English

The participation of the School of Art and Higher Design of Corella in international cooperation projects will primarily arise from the following sources:

- Projects from the Department of Education: The possibility that the Department of Education includes the school in projects where it acts as a partner or coordinator, addressing themes related to the specialties of the Vocational Training Centre. The academic departments are open to collaborating in these international initiatives, aiming to enrich their knowledge and share experiences in mutual cooperation and working forums.
- Projects with Foreign Institutions or Centres: The opportunity for other centres or foreign institutions to invite participation in a KA2 project that is relevant to the school's activities, enhancing the institution's international projection and strengthening academic experience.
- Contacts through European Digital Platforms: Participation in European educational platforms, such as E-Twinning, will facilitate the establishment of contacts with other institutions and the development of joint projects in the field of international cooperation.
- Experience in European Projects: Connections made through previous participation in other European projects, whether at the same level (Higher Vocational Training) or different levels (Intermediate Vocational Training), will be key to further developing cooperation networks.
- Own Projects from VET, HED, or SCH institutions.

Please describe how your institution will support and recognise its staff and students' engagement in European and international cooperation projects (under the KA2 action) throughout the application and implementation phase:

Tras nuestra experiencia en la participación en proyectos KA2 en Grado Medio, consideramos que estos proyectos ofrecen una plataforma ideal para establecer contactos con otras instituciones y promover los programas Erasmus. En caso de que la Escuela de Arte y Superior de Diseño de Corella forme parte de un partenariado de colaboración KA2, se implementarán las siguientes medidas:

- Calendario de Acciones: Se establecerá un calendario detallado de acciones para coordinar las actividades del proyecto con todo el personal involucrado, asegurando una correcta planificación.
- Organización de Tareas: Se organizarán las tareas necesarias para la implementación del proyecto, proporcionando espacios y recursos adecuados para los profesores que participen voluntariamente.
- Gestión de Actividades Lectivas: En caso de que algún profesor deba ausentarse por reuniones transnacionales, se reorganizarán las actividades lectivas para garantizar la continuidad del aprendizaje de los estudiantes.
- Compensación y Reconocimiento Estudiantil: Los estudiantes que jueguen un papel esencial en el desarrollo del proyecto KA2 recibirán compensaciones y reconocimiento por su participación activa.

Certificación

- Certificación para Profesores: Los profesores participantes recibirán una certificación oficial emitida por el Gobierno de Navarra, de acuerdo con la normativa que reconoce créditos de innovación por la participación en proyectos europeos.
- Certificados Europass Mobility: En caso de movilidads, se otorgarán los correspondientes certificados Europass Mobility a los estudiantes participantes, garantizando el reconocimiento de su experiencia internacional.

English

Following our experience in participating in KA2 projects at the Intermediate Level, we consider these projects to offer an ideal platform for establishing connections with other institutions and promoting Erasmus programs. Should the School of Art and Higher Design of Corella become part of a KA2 collaboration partnership, the following measures will be implemented:

- Action Plan: A detailed action plan will be established to coordinate project activities with all involved staff, ensuring proper planning.
- Task Organization: Tasks necessary for the implementation of the project will be organized, providing appropriate spaces and resources for teachers who voluntarily participate.
- Management of Lectures: In the event that a teacher needs to be absent due to transnational meetings, teaching activities will be reorganized to ensure continuity in student learning.
- Student Compensation and Recognition: Students who play an essential role in the development of the KA2 project will receive compensation and recognition for their active participation.

Certification

- Teacher Certification: Participating teachers will receive an official certification issued by the Government of Navarra, in accordance with regulations that recognize innovation credits for participation in European projects.

Europass Mobility Certificates: In the case of mobilitys, the corresponding Europass Mobility certificates will be issued to participating students, ensuring recognition of their international experience.

3.7 For the Purposes of Visibility

Please provide the web link where you will host the Erasmus Policy statement in the future. Please reflect on how you plan to regularly promote the activities supported by the Programme.

El vínculo por el que se accede a la política de Erasmus del centro es el siguiente: <https://www.escueladeartecorella.com/internacional/>

Además, la escuela cuenta con un blog donde alumnado y profesorado comparten sus experiencias Erasmus + en tiempo real: <https://erasmus.dicorella-projects.com/>

La Escuela de Arte de Corella ha diseñado una serie de actividades para promover su plan de internacionalización, con el objetivo de ampliar las oportunidades de intercambio cultural y académico para estudiantes y profesores, fortalecer las redes internacionales y mejorar la calidad educativa a través de la colaboración con instituciones extranjeras.

Entre las actividades previstas se encuentran:

- Movilidad Erasmus+: La Escuela fomenta la participación activa de sus estudiantes y docentes en programas de movilidad Erasmus+, ofreciendo estancias formativas y profesionales en centros educativos y empresas de otros países europeos. Estas experiencias permiten a los participantes mejorar sus competencias lingüísticas, interculturales y profesionales, además de expandir sus horizontes académicos.
- Seminarios y conferencias internacionales: Se organizarán seminarios y conferencias con expertos internacionales, donde se abordarán temas relacionados con el diseño, las artes visuales, la sostenibilidad y la innovación educativa. Estas actividades permitirán a los estudiantes y profesores estar en contacto con las últimas tendencias y prácticas en el ámbito global.
- Proyectos colaborativos con instituciones extranjeras: La Escuela de Arte de Corella se ha comprometido a desarrollar proyectos en conjunto con otros centros educativos y universidades internacionales. Estos proyectos incluirán la creación de obras artísticas colectivas, exposiciones y programas de investigación que involucren a estudiantes y docentes de diferentes países.
- Intercambio virtual: Para aquellos que no puedan participar en la movilidad física, se implementarán plataformas digitales que permitirán la colaboración en línea con instituciones y profesionales de otros países. A través de talleres virtuales y clases magistrales, los estudiantes podrán interactuar con personas de distintas culturas y enriquecer su aprendizaje.
- Promoción del aprendizaje de idiomas: La escuela impulsará cursos y actividades para mejorar las competencias lingüísticas en varios idiomas, especialmente en inglés, facilitando la comunicación y la integración en las actividades internacionales.
- Visitas culturales y académicas: La organización de visitas a eventos internacionales como exposiciones, bienales y ferias de arte será parte fundamental del plan. Estas actividades permitirán a los estudiantes y profesores conocer de primera mano las tendencias internacionales en el mundo del arte y el diseño.
- Desarrollo de una plataforma web internacional: La Escuela lanzará una nueva plataforma web que ofrecerá información actualizada sobre las actividades del plan de internacionalización, las oportunidades de movilidad y los proyectos internacionales en los que el centro está involucrado. Esto facilitará el acceso a toda la comunidad educativa y mejorará la difusión de las actividades internacionales.

English

The link to access the centre's Erasmus policy is as follows: <https://www.escueladeartecorella.com/internacional/>

Additionally, the school has a blog where students and teachers share their Erasmus+ experiences in real time: <https://erasmus.dicorella-projects.com/>

The School of Art of Corella has designed a series of activities to promote its internationalization plan, aiming to expand cultural and academic exchange opportunities for students and teachers, strengthen international networks, and improve educational quality through collaboration with foreign institutions.

The planned activities include:

- Erasmus+ Mobility: The School encourages the active participation of its students and teachers in Erasmus+ mobility programs, offering training and professional placements in educational centres and companies in other European countries. These experiences allow participants to enhance their linguistic, intercultural, and professional competencies while broadening their academic horizons.
- International Seminars and Conferences: Seminars and conferences will be organized with international experts, addressing topics related to design, visual arts, sustainability, and educational innovation. These activities will enable students and teachers to stay in touch with the latest trends and practices in the global arena.
- Collaborative Projects with Foreign Institutions: The School of Art of Corella is committed to developing joint projects with other educational centres and international universities. These projects will include the creation of collective artistic works, exhibitions, and research programs that involve students and teachers from different countries.
- Virtual Exchange: For those who cannot participate in physical mobility, digital platforms will be implemented to facilitate online collaboration with institutions and professionals from other countries. Through virtual

workshops and masterclasses, students will be able to interact with individuals from various cultures and enrich their learning experience.

- Promotion of Language Learning: The school will promote courses and activities to improve language skills in several languages, especially English, facilitating communication and integration in international activities.
- Cultural and Academic Visits: Organizing visits to international events such as exhibitions, biennials, and art fairs will be a fundamental part of the plan. These activities will allow students and teachers to gain firsthand knowledge of international trends in the world of art and design.
- Development of an International Web Platform: The School will launch a new web platform that will provide updated information on the activities of the internationalization plan, mobility opportunities, and international projects in which the centre is involved. This will facilitate access for the entire educational community and enhance the dissemination of international activities.

Please describe how you will ensure that the principles of this Charter will be well communicated and applied by staff at all levels of the institution.

Tal como se ha comentado en el apartado anterior, las acciones de comunicación son fundamentales para asegurar que la comunidad educativa y el público en general estén al tanto de las actividades y logros de la Escuela de Arte de Corella. Estas acciones no solo fomentan el reconocimiento de la institución, sino que también fortalecen la conexión entre estudiantes, profesores y la comunidad. A continuación, se amplían las principales acciones de comunicación que se llevarán a cabo:

- Difusión a través de la Página Web:
- Promoción del Programa a través de Encuentros con Anteriores Participantes
- Uso de Redes Sociales
- Seguimiento de las movilidades en tiempo real a través del blog.
- Jornadas de buenas prácticas donde se expongan los aprendizajes conseguidos en las movilidades.
- Foros y Talleres de Participación
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English

As mentioned in the previous section, communication actions are fundamental to ensuring that the educational community and the general public are aware of the activities and achievements of the School of Art of Corella. These actions not only promote the institution's recognition but also strengthen the connection between students, teachers, and the community. Below are the main communication actions that will be carried out:

- Dissemination through the Website
- Promotion of the Program through Meetings with Previous Participants:
- Use of Social Media:
- Real-Time Monitoring of Mobilities through the Blog:
- Good Practices Days to Showcase Learnings from Mobilities:
- Participation Forums and Workshops: